

Tender for Training Services for Department of Personnel Development Administrative Skills

Course Title	UOM	Price per Unit	Supplier
Customer Care	Class of 25 Students	£960.00	Scott Ltd t/a Epoc Careers & Training
Assertiveness	Class of 25 Students	£500.00	Scott Ltd t/a Epoc Careers & Training
Minute Taking	Class of 25 Students	£500.00	Scott Ltd t/a Epoc Careers & Training
PA Development	Class of 25 Students	£960.00	Scott Ltd t/a Epoc Careers & Training
Interviewing Skills	Class of 25 Students	£960.00	Scott Ltd t/a Epoc Careers & Training
Conflict Management Resolution Essentials	Class of 15 Students	£1,850.00	Learning Tree International